***CHIO Certification***

*Cover Letter Template*

*\*Please feel free to add additional details.*

Date: Month, Day, Year

Dear CHIO Certification Review Committee,

Please accept the following application for CHIO Certification from [your entity’s name here] as we seek to obtain a [type of CHIO Certification you are seeking].

[your entity’s name here] is a [enter basic organizational information about your entity].

The application for [your entity’s name here] was completed by [detail who completed your application here].

We thank you for the opportunity to submit an application for CHIO Certification. We look forward to hearing back from the CHIO Certification Review Committee.

Regards,

[your name here]

[your entity’s name here]